



BoostCamp Classroom Teacher Job Details

Access AfterSchool Mission, Vision, & Philosophy

MISSION: Access AfterSchool enriches the lives of youth, supports working families, and builds healthy communities by providing high quality afterschool and summer programs.

VISION: Access AfterSchool is committed to facilitating connections among youth, their peers, families, mentors, and community. Youth feel a sense of belonging, are socially and emotionally supported, are empowered to explore their interests, and are inspired for the future.

PHILOSOPHY: Access AfterSchool's philosophy is that youth thrive when offered experiences that spark passion, encourage movement, and inspire creativity. These experiences assist youth in developing skills that encourage personal growth, community connection, academic success, and an appreciation for arts, culture, and healthy living.

Description:

This seasonal position as a classroom teacher requires a five-week commitment during June and July. Each program day consists of 8 paid hours at a rate of \$31 per hour, including a paid lunch break, which is recommended for planning time. *Any additional time per week must be approved by the supervisor.* Multiple teachers can job share to fulfill the expected commitment for BoostCamp. *Teachers report to Site Manager, Site Director, Program Director and the Executive Director.*

Expectations and Duties of a Classroom Teacher at BoostCamp

Schedule: Monday - Friday, 8:30 AM - 4:30 PM

General Duties and Expectations

1. **Student Supervision:**
 - a. Pick students up at the designated time daily and ensure they are dropped off on time
 - b. Ensure that students are adequately supervised when outside, staying actively engaged in their activities
 - c. Check that all students have sunscreen applied and access to water to stay hydrated throughout outdoor activities
2. **Meaningful Experiences:**
 - a. Provide engaging and meaningful academic and enrichment experiences for students
3. **Planning and Supplies:**
 - a. Use the Supply Request Form and follow its directions at **at least two weeks prior** to the activity date
 - b. Self-motivated and able to take initiative while also comfortably asking for help when necessary
4. **Communication:**
 - a. Maintains professional use of cell phones during work hours, limiting personal use to designated break times
 - b. Participate actively in the BoostCamp WhatsApp community
 - c. Provide timely updates and communicate effectively with Access Staff
 - d. Notify Access Staff at least two weeks in advance of any scheduled work absences, submitting detailed sub plans
5. **Documentation:**
 - a. Take photos of student activities and upload them to the designated Google Drive folder
 - b. Create incident reports when necessary
6. **Instruction and Behavior Management:**
 - a. Instruct groups of students, facilitate lessons, and provide academic support
 - b. Manage student behavior and maintain a safe learning environment
 - i. Use the five rules of Whole Brain Teaching:
 1. Follow directions quickly
 2. Raise your hand for permission to speak
 3. Raise your hand for permission to leave your seat
 4. Make smart choices
 5. Keep your dear teacher happy

CONTACT ALONDRA ZEPEDA FOR ANY FURTHER QUESTIONS

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7. **21st Century Teaching Skills:**
 - a. Incorporate Collaboration & Teamwork, Creativity & Innovation, Critical Thinking, Growth Mindset, Health Literacy, Initiative & Responsibility, and Digital Literacy into teaching and interactions
8. **Team Collaboration:**
 - a. Work collaboratively with BoostCamp and Access staff
 - b. Communicate essential updates through WhatsApp when necessary
 - c. Effectively collaborate with BoostCamp Mentors

Morning Expectations and Duties

1. **Planning and Preparation:**
 - a. Utilize morning downtime to prepare for the day's academic and enrichment activities
 - b. Develop lesson plans focused on math and reading, incorporating social studies and science as appropriate
2. **Academic Instruction (3 hours):**
 - a. Deliver engaging, age-appropriate lessons tailored to student needs

Afternoon Expectations and Duties

1. **Enrichment Class Support:**
 - a. Assist enrichment teachers with classroom management and planned activities, ensuring a safe and organized environment
2. **Enrichment Facilitation:**
 - a. Lead one enrichment block in the afternoon, following instructions and creating an engaging and educational experience for students

Field Trip Days

1. Supervise and support students during field trips, ensuring their safety and adherence to camp guidelines
 - a. Strategic placement of staff and students to reinforce adequate coverage and safety
2. Collaborate with other staff to manage logistics and transitions effectively

Two-Strike Policy

Teachers are responsible for setting clear behavior expectations, addressing issues promptly, considering TA recommendations, and enforcing policy.

1. **First Strike:** Redirect behavior, document the incident, and inform the site director.
2. **Second Strike:** Redirect behavior, document the incident, and inform the site director. The Site Director and Program Director are responsible for notifying the parents and managing the student's transition out of the program.

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